

Friday Grade Reflection

FRONT

NAME

PERIOD

WEEK #

DATE

1 PREDICT FIRST, THEN LOOK

Fill the PREDICT column all the way down before you open the gradebook. This is the part that actually raises grades, so do not skip ahead.

CATEGORY	WEIGHT	PREDICT %	ACTUAL %	GAP (+ / -)
Assessments	35%			
PLTW work	35%			
Labs	15%			
Daily work	15%			
Overall grade	100%			

Overall grade = (0.35 × Assessments) + (0.35 × PLTW) + (0.15 × Labs) + (0.15 × Daily)
Adding raw points does not give your grade until the semester ends. Use the formula.

2 WHY WAS I OFF?

One or two sentences. If your prediction was close, say what you are tracking well.

3 THIS WEEK'S WORK

TURNED IN THIS WEEK	PTS	STILL MISSING	FIX BY

Late work is accepted for two weeks after the missing mark appears in the gradebook, not from the day it was due.

4 ABSENCES THIS WEEK, AND WHAT I DID ABOUT THEM

DAY MISSED	WHAT I MISSED	WHAT I DID TO MAKE IT UP

Write what work you missed and how you made it up. Do not write medical or personal reasons here; those go to the attendance office.

Running Record and Signatures

BACK

5 RUNNING TALLY: MY FOUR CATEGORIES, WEEK BY WEEK

Copy forward only the four category percentages. One row per week. This is your own record of the whole semester on one page.

WK	ASSESS. %	PLTW %	LABS %	DAILY %	OVERALL %	INIT.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

6 MY GOAL FOR NEXT WEEK

One thing, specific enough that we can both tell on Friday whether it happened.

7 SIGNATURES

Student signature is what is graded. This sheet is complete when you have filled it in and signed it. It is worth 5 points in Daily work.

Parent or guardian signature is invited, not required. Families should see this every week, and a parent may sign here, reply to my email, send a text, or check the portal instead. Your grade, your extra credit, and your standing in this class never depend on whether an adult at home signs. If no adult is available to sign, you are complete on your signature alone and you owe me no explanation.

STUDENT SIGNATURE

DATE

PARENT OR GUARDIAN SIGNATURE (INVITED)

DATE

If a reflection is missing. One missing: I contact home and offer a make-up. Two missing: you, your family, and I meet to work out what is getting in the way. Four missing: that is about a month of your own record keeping gone, which is the stretch where students stop noticing a problem until the grade is final, so we build a plan together. A missing reflection costs the 5 points, the same as any other daily assignment. It is never a discipline referral.